Vendor Preference - Selection Guide

Within the PeopleSoft eProcurement application, the Requestor can search vendors based on Preference Programs. To begin, click the magnifying glass.
Select a Preference Program (or search by ID, Name, Address) and click on ‘Find’.
Vendor matches are returned, sorted by Vendor ID. The P icon denotes participation in one or more DePaul Preference Programs.
The Procurement Services website also contains lists of preferred pricing, minority owned, women owned, and Made by Entrepreneurs program businesses that have previously business with DePaul.

Minority and Women Owned Vendors

In support of creating a diverse and representative vendor base which reflects DePaul’s commitment to equal opportunity, Procurement Services maintains a listing of minority and women owned businesses that have been utilized in the past as well as instructions on how to search the vendor database for such vendors.

- List of minority and women owned vendors
- Instructions on how to search eProcurement

Made by Entrepreneurs Program

Made by Entrepreneurs is DePaul University’s Coleman Entrepreneurship Center’s membership directory and features small businesses and ventures around Chicago, including many DePaul alumni and student-owned ventures. We encourage you to consider these ventures for your purchasing needs.

To view the directory, visit the Made by Entrepreneurs page at: http://cec.depaul.edu/made-by
If you would like to do business with a minority owned, women owned business or a Made by Entrepreneurs program vendor you either cannot find in the DePaul vendor search, or is not classified as such, please contact either Procurement Services or Accounts Payable, so that a Vendor Information Form (VIF) can be sent to the vendor.