



Procurement Update

October 2016#

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New Look for Demon Discounts

We are excited to announce an updated [Demon Discounts website!](#) The new version has all of the same great discounts, but it is now in a format that is friendlier to smart phone and tablet screens, so you can reference deals on the go. In addition to the sharper look, you will notice more functions and features, such as embedded Google maps displaying the locations of hotels, shops and restaurants. Follow us on [Facebook](#) or [Twitter](#) to keep up to date on new partners and discounts!



Art Institute Free to Faculty, Staff & Students

Now that you're back from the Demon Discounts site, we hope that in the midst of your excitement you saw the news about the Art Institute. Admission to the museum is now free to faculty and staff, in addition to students.

...And as if that weren't enough, tomorrow (October 15th) is **DePaul Day**, which means your guests may also enjoy free admission from 10:30 a.m. to 4:00 p.m. and lectures from DePaul faculty on several of the exhibits. Please bring your DePaul ID and enter through the Modern Wing. See the [event flyer](#) or revisit the Demon Discounts website for details.



Vendor Fair Postponed

In last month's newsletter we announced our plans to hold a Vendor Fair in October. However, due to scheduling difficulties, we have decided to postpone the event on both campuses indefinitely. Stay tuned, because we expect to bring the fairs back in the future.



Salvage Store Spooky Discount

We don't really know what makes it spooky (other than we're going for a theme here)... but what we do know is that all purchases from the [Salvage Store](#) starting today, until October 31st (Halloween!) are discounted 10% when you use promo code **depaulblue** at checkout. Trick or Treat!



Salvage Pickup Schedule - LPC

Starting next month and lasting through January, salvage pickups from Lincoln Park will be scaled back to one per month. The temporary change is in response to lower salvage volume around the holidays. The updated schedule is listed below. If you expect to dispose of salvage items during these months, please plan your requests accordingly.

The submission deadline is noon on the Wednesday before the pickup date. Further information about the Salvage Program may be found [here](#).

- **November 17**
- **December 15**
- **January 19**



Upcoming Procurement Training

Purchasing 101 is now scheduled to coincide with Budget Manager II training, so you can complete both modules in one sitting. If you missed our September sessions but are interested in some of the other modules, please reach out to us at procurement@depaul.edu to provide us with your feedback. We are always looking for ways to improve our modules and make training more accessible. Visit [Procurement Training](#) to search for available sessions and to register.

- **Purchasing 101 – October 20**



Procurement Quick Links

A few resources to keep in mind for your personal spend:

- Our [Salvage Store](#) sale starts today! The hottest items will move quickly, but keep checking back, as we are constantly

replenishing our inventory with quality, used items at bargain prices.

- Check out the new look of our [Demon Discounts](#) website, and browse the many attractive deals with local and national partners. You can also follow us on [Facebook](#) and [Twitter](#) for news about the latest discounts.

If you have any questions about the above or any purchasing items, feel free to contact the Procurement Services team at:

Website: <http://procurement.depaul.edu>

Email: procurement@depaul.edu

Phone: (312) 362-7510

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